Club Body Corporate Pty Ltd
8/107 Miles Platting Road, Eight Mile Plains, QLD, 4113
Phone 07 3456 4234 ● Fax 07 3456 4299
Email info@clubbodycorporate.com.au
ABN 50 078 951 149

Request for General Improvement

Details of Applicant

Name: _____

Address: _____

Home phone: _____ Mobile phone: _____

Email: _____ Fax: _____

Your Status Owner Tenant Agent Other

If other please specify……

Location of Improvement

Property Name _____

Property Address _____

Lot No _____

Details of Improvement (fence, pergola, patio, paving etc):

……

……

……

Plans enclosed? Yes / No

Any other units affected? Yes / No

(If yes, please specify)……

……

Please Note:

Prior to lodging your application, we recommend that you read the Body Corporate By-Laws so that you can address any conditions included.

Once your application has been received it will be forwarded on to the Committee of the Body Corporate for their consideration.

Approval may be granted subject to any conditions included in the Body Corporate By-Laws and any conditions set by the Committee.

Signed:…… Date:……

Full Name:……

Office Use Only

Date Received…… Request Acknowledged…… Date Submitted to Committee……C Meeting / C Meeting by Post

Approval Granted? Yes / No Date Owner advised…… Register of Improvements Updated……